

Malpas & District JFC – Club COVID-19 Safe Risk Assessment for Season 2020/21 v3.0

Malpas & District JFC

COVID-19 Safe Risk Assessment – 20/21 Season

ALL [UK GOVT](#) & [FA Guidance](#) to be followed as issued and updated.

Specific [FA Guidance for provision of First Aid](#) has been issued and will be followed

Hazard	Who might be harmed?	Risk without control measures	Control measures	Residual Risk	Further measures to reduce residual risk (where possible)
Players arriving at session infected with COVID-19 resulting in cross-contamination	Players Coaches Parents / Spectators Referee	Medium / High	<ul style="list-style-type: none"> -Players / parents to submit COVID-19 Self-assessment information ahead of each session via agreed method. -Information and policies given to all players / parents instruction not to attend if showing symptoms -Coaches to isolate and ask any player to leave the session if symptoms become evident during the session. Unless immediate medical attention is required the player should return home and follow PHE guidance. If positive test returned – Track & Trace protocols to be followed. -Ensure all players are aware of requirement to social distance and have clear guidelines for access and egress of the playing area -Coach to maintain written register of all participants and keep such register for 21 days afterwards 	Medium / Low	<ul style="list-style-type: none"> Use of face coverings to be encouraged when closer than 2 metre distance (except by players in the session) Coach to ask at the beginning of the session if anyone present has any of the core Covid symptoms Check whether opposition coach to keep own records on away attendees from their team and spectators Coaches session checklist to be completed for each fixture and retained for 21 days
Coaches arriving at session infected with COVID-19	Players Coaches Parents / Spectators	Medium / High	<ul style="list-style-type: none"> -Coaches to submit and retain COVID-19 Self-assessment information ahead of each session 	Medium / Low	<ul style="list-style-type: none"> Use of face coverings to be encouraged when closer than 2 metre distance

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resulting in cross-contamination	Referee		<ul style="list-style-type: none"> -Information and policies given to all coaches with instruction not to attend if showing symptoms -All coaches to read and complete policy acknowledgement checklist for 20/21 Season. -Coaches to leave the session if symptoms become evident during the session and follow PHE guidance, including Track & Trace if positive test returned. -Ensure all coaches are aware of requirement to social distance and have clear guidelines for access and egress of the playing area -Coaches to maintain written register of all participants and keep such register for 21 days afterwards 		<p>(except by players in the session)</p> <p>Check whether opposition coach to keep own records on away attendees from their team and spectators</p> <p>Coaches session checklist to be completed for each fixture and retained for 21 days</p>
Parents / Spectators arriving infected with COVID-19 resulting in cross-contamination	Players Coaches Parents / Spectators Referee	Medium / High	<ul style="list-style-type: none"> -All parents to be provided with new COVID-19 policies and sign Code of Conduct. -Coach to maintain written register of all Parents / Spectators and keep such for 21 days after each session -Information to be provided at each session and instruction where required. -Signage to promote social distancing where practicable. Reminder issued with each weekly match communication 	Medium / Low	<p>Use of face coverings to be encouraged when closer than 2 metre distance (except by players in the session)</p> <p>Coaches session checklist to be completed for each fixture and retained for 21 days</p>
Opposition players, coaches, parents / spectators arriving at session infected with COVID-19	Players Coaches Parents / Spectators Referee	Medium / High	<ul style="list-style-type: none"> -Information and policies given to opposition coach pre-fixture and share RA documentation, with instruction not to attend if showing symptoms 	Medium / Low	<p>Use of face coverings to be encouraged when closer than 2 metre distance (except by players in the session)</p>

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resulting in cross-contamination			<ul style="list-style-type: none"> -Coaches to ask any player, coach, parent / spectator to leave the session if symptoms become evident during the session -Ensure all parties are aware of requirement to social distance and have clear guidelines for access and egress of the playing area 		Coaches session checklist to be completed for each fixture and retained for 21 days
Infection of vulnerable / shielding family members	Vulnerable family members	Medium / High	<ul style="list-style-type: none"> -All parents to be provided with new COVID-19 policies and sign Code of Conduct. -Instruction not to attend if shielding / vulnerable person at home 	Medium / Low	
Cross infection of COVID-19 resulting from failure to follow social distancing guidance	Players Coaches Parents / Spectators Referee	Medium / High	<ul style="list-style-type: none"> -Clear policies and Code of Conduct issued to all parties prior to season commencing and before attendance at each session including requirements and guidelines for players and spectators -Instructions given out about arrival and exit arrangements including specific time slot to arrive to avoid congestion at venue (where appropriate) -Session to involve each team's squad players only with a maximum of 30 persons including coaches -Clear time / space allowed between matches on the same pitch -Coaches to ensure coaching points are made observing social distancing, ideally side by side, but not so far away as to require shouting – during session, pre-match, half time and end of session de-brief. -Players to maintain 2m social distancing as much as possible during down-time in matches and when substitutes and minimise 	Medium / Low	<ul style="list-style-type: none"> Referee to pause match if concerns regarding social distancing of spectators or coaches Reduce number of sessions running concurrently to manage any congestion Coaches session checklist to be completed for each session Dynamic observation, management and intervention as required Maintain booking process arrangements with facility managers Create individual designated player safe areas marked out by cones

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			<p>close contact during the matches such as taking penalties or corners</p> <ul style="list-style-type: none"> -Players to refrain from: goal celebrations, excessive shouting (particularly when face to face), spitting, chewing gum, sharing drinks, unnecessary handling of the football and handshakes. -Clear guidance given to players at the start of each match as to expectations 		
Failure of parents / spectators to keep socially distant to players resulting in cross-contamination	<p>Players Coaches Referees Parents / Spectators</p>	Medium / High	<ul style="list-style-type: none"> -Parents / Spectators to complete Code of Conduct prior to season commencement. -Instructions given to both teams prior to the match that spectators must stay away from the pitch area -Spectators ideally to stay in cars but if not, then they must maintain 2 metre distance at all times, spread out and in groups of no more than 6 persons in line with Government guidance -Respect barriers must be used and provide safe distancing of 2m or more where possible. 	Medium / Low	<p>Referee to pause match if concerns regarding social distancing of spectators or coaches</p> <p>Requirement for masks to be worn when closer than 2 metre distance (except by players in the session)</p>
Failure of coaches to maintain COVID-19 Safe Sessions resulting in cross-contamination	<p>Players Coaches Referees Parents / Spectators</p>	Medium / High	<ul style="list-style-type: none"> -All coaches and volunteers to be issued with COVID-19 policy documentation and FA guidance and sign acknowledgement. 	Medium / Low	<p>Coaches to participate in video conference to review policy documentation and guidelines prior to commencing season and for refresher as agreed.</p> <p>All players parents and guardians being sent a copy of the Covid-19 policy documents graphics by</p>

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					<p>email and sign Code of Conduct</p> <p>Referee to complete pre match briefing on social distancing, ball contact before kick off with positive reminders to specific players during play if needed</p>
Contamination of equipment leading to infection of players, coaches, parents / spectators	<p>Players</p> <p>Coaches</p> <p>Referees</p> <p>Parents / Spectators</p> <p>Members of the public</p>	Medium / High	<p>-Minimise use of equipment</p> <p>-Avoid touching of equipment by players as much as possible using feet rather than hands to recover the ball from outside the playing area</p> <p>-Only GK to handle the ball during match other than corners where possible</p> <p>-Goalkeeper to bring own gloves and these should be disinfected at regular intervals</p> <p>-Disinfection of equipment before and after each session following instructions provided on cleaning materials</p> <p>-During matches the ball must be disinfected at every opportunity when play is paused or after the ball is touched using hands i.e. a corner is taken</p> <p>-All players and coaches to bring their own bottle of hand sanitiser to use before, during and after session</p> <p>-All players instructed to bring own drink which is clearly identified with players name on</p> <p>-Players to arrive ready to play in clean kit issued to each player at start of season</p>	Medium / Low	<p>Coaches issued with disinfection liquid, disposable cloths and double-bagged waste disposal</p> <p>Coaches maintain register confirming that all equipment is disinfected at end of session before leaving the site</p> <p>Coaches session checklist to be completed for each fixture</p> <p>Proactively observe, manage and intervene.</p> <p>Coaches issued with hand sanitiser</p> <p>Provide bin bag(s)</p> <p>Enable hand sanitising at water breaks and after handling the ball</p>

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			<ul style="list-style-type: none"> -Where possible, each player to be assigned a clearly identifiable 2 metre safe zone for their water bottle, hand sanitiser and personal belongings -If bibs are used, coach to ensure they are only touched by one player and left in bin bag at end of session which the coach will seal and take home to wash -No swapping of clothing or bibs 		
Mental wellbeing of young people is negatively affected due to COVID-19	Players	Medium	<ul style="list-style-type: none"> -Young players may require a period of re-adjustment to both their friends and team mates but also competitive football following months of social isolation. -Players may require additional awareness and support from coaches about their mental health and wellbeing following the return from lockdown, which may have included experiences of bereavement. -Coaches to review Mental Health Support available and ensure immediate referrals are made to the Club Welfare Officer if support is required. 	Low	<p>Consideration of mental health in the planning and execution of training and matches.</p> <p>Ensure players are fully engaged</p> <p>Refer to national campaigns on mental health.</p>
Injury / infection from foreign objects on playing surface (e.g. rabbit holes; sharps; frozen ground; litter; dog faeces)	Players Coaches	Low / Medium	<ul style="list-style-type: none"> -Coaches to inspect playing surface and remove any foreign objects / repair before use (pitches should not be used if this is not possible) -Significant (e.g. presence of needles) or persistent issues should be reported to Club (and pitch owner) <p>AWAY MATCHES: Coaches must satisfy themselves that pitch provided by</p>		

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			opposition is suitable / safe to use before match		
Injury from the act of playing a contact sport – football. (see <i>Inadequate first aid provision including COVID-19 infection risk</i> section below)	Players	Medium	<p>Football is a contact sport and there is an inherent risk of injury or physical harm. This may include cuts and bruises, broken bones, head injury / concussion, asthma attack, cardiac arrest.</p> <p>-Team Managers are trained in Emergency First Aid and have and maintain valid certification.</p> <p>-Emergency Plans are located within the kit bag and issued to parents identifying key information (GPS co-ord, AED locations, hospital information) in case of an incident</p> <p>-First Aid Kits are available pitch side</p> <p>-Players are coached by qualified coaches and are encouraged to play the game in a safe manner</p> <p>-Key medical history / conditions are recorded by the Club and available to the manager pitchside</p> <p>-Where required labelled asthma inhalers are available pitchside via the manager following COVID-Safe measures</p> <p>-The Club's AED is held by only the U14 coaches (Andrew Harradine is principle contact)</p>	Medium / Low	COVID-19 Safe First Aid Guidance to be followed
Injury from collapsing goalposts	Players	Medium	<p>-Club has Goalpost Policy</p> <p>-Coaches required to read / comply with policy.</p> <p>-Club will only provide suitable / approved goalposts</p>	Low	Goal posts to be disinfected before and after use.

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			<ul style="list-style-type: none"> -Coaches must inspect goalposts before use -Coaches must ensure goalposts are suitably restrained before use -Coaches must notify Club or management authority of venue of any goalpost defects immediately <p>AWAY MATCHES: Coaches must satisfy themselves that goalposts provided by opposition are suitable / safe to use before match</p>		
Head injury through repetitive “heading” of football	Players	Low (long term concerns)	<ul style="list-style-type: none"> -Repetitive “heading” drills / practice will not be allowed for any age group. -FA guidance will be followed 	Low	Heading footballs is a normal part of the game and modern footballs are lighter in materials and design but the repetitive nature of this has been raised as a concern in terms of longer term impact on the brain, particularly during its development within younger people.
Lack of emergency medication (e.g. for asthma)	Players	Medium	<ul style="list-style-type: none"> -Club undertakes annual check of players’ requirements during registration -Club requires parents to notify Club of details in writing / and any changes in circumstances -Parents must inform the Coach of specific player requirements / use of medication -Parents must provide labelled medication (i.e. inhalers) to Coach 	Low	Records maintained by Club Welfare Officer and communicated to relevant coaches.

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			<ul style="list-style-type: none"> -Coach must carry labelled medication (i.e. inhalers) provided at all training sessions / matches -At least one first aid qualified Club coach must be present at each training session / match -Players CANNOT play unless inhaler is provided 		
Inadequate first aid provision including COVID-19 infection risk.	Players	Medium / High	<ul style="list-style-type: none"> -Club requires that at least one first aid qualified Club coach must be present at each training session / match -Club provides refresher training to coaches at least every 3 years -First aid kits provided by Club and purchased via FA Approved Suppliers following affiliation. -Annual check of kit contents by coach / Club -Coach to notify Club if kit items used / need to be replaced -Pre-season medical screening undertaken and records retained. -Plan sessions to reduce injury risk. -Coaches / First aiders to make themselves familiar with the 4 Levels of Hazard outlined in the FA's First Aid Guidance for Return to Outdoor Competitive Grassroots Football -Each team coach to be issued with face mask, gloves, apron and goggles within first aid kit in response to Non-Medical, Level 1 and Level 2 scenarios. -Coaches / First Aider to follow the FA's ADULT EMERGENCY FIRST AID ALGORITHM 	Medium	<ul style="list-style-type: none"> Check playing area to reduce hazard risk Obtain confirmation from Opposition Coach that them and their players are aware of Covid 19 First Aid advice Each team coach to be issued with FFP3 face mask for exceptional use in response to Level 3 scenarios. Familiarisation with First Aid Covid 19 advice, e.g. St John Ambulance guide to undertaking First Aid during Covid 19. https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/

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			<p>FOR NON-ELITE FOOTBALL DURING COVID-19 IN THE ABSENCE OF LEVEL 3 PPE or PAEDIATRIC EMERGENCY AND FIRST AID CARE ALGORITHM FOR NON-ELITE FOOTBALL DURING COVID-19 IN ABSENCE OF LEVEL 3 PPE</p> <ul style="list-style-type: none"> -Used First Aid equipment double bagged for disposal -Non-close contact first aid provided where possible. -Where CPR is required FA advice states only chest compressions should be applied -Parents to be advised that they may be required to administer First Aid to their own child, for minor issues to enable social distancing to be maintained for others. -Information shared with parents about first aid procedure -Emergency Plan in place and shared with parents -Emergency contact list provided to coaches 		
Inadequate emergency arrangements	Players	Medium	<ul style="list-style-type: none"> -Coach to hold specific Emergency Plan for each training / home match location, which is updated annually or as otherwise required -Access to pitches must be maintained for use by emergency services -Mobile phone to be on-site for all matches <p>AWAY MATCHES: Coaches must familiarise themselves with emergency arrangements for opposition venue before start of match.</p>	Low	Emergency Plans to be shared with parents prior to first sessions.

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Physical assault	Coaches Players Parents	Medium	<ul style="list-style-type: none"> -Club has Code of Conduct which requires that confrontation is avoided -Code communicated by Club to Coaches, Parents and Players -Coaches / parents / players required to read / confirm they will comply with the Code -Coaches have authority to abandon match if physical assault occurs or is threatened -Any physical assault / threat of should be reported to the police -Any physical assault / threat of should be reported to the Club 	Low / Medium	Liaison with League and / or FA as required.
Release of players at end of training sessions / matches	Players	Low	<ul style="list-style-type: none"> -Club has procedure -Procedure communicated by Club to Coaches and Parents -Parent / responsible person must notify Coach if they intend to leave training / matches and return later -Coach must check that players leave after training / matches with parent / responsible person 	Low	Compliance with any site specific arrangements communicated through hirer agreement.
Poor supervision of access to toilets	Players	Low	<ul style="list-style-type: none"> -If ratios allow players are to be escorted to toilets particularly during evening sessions in the winter. -Use of toilets only according to facility's COVID-19 guidance where available 	Low	Low
Child welfare is compromised	Players	Medium	<ul style="list-style-type: none"> -Club has Safeguarding Children policy, updated to include issues relating to COVID-19 -Club has a Club Welfare Officer, specifically trained via FA 	Low	Child Safeguarding training undertaken by Coaches and Committee members.

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			<ul style="list-style-type: none"> -Club requires all coaches to have DBS check and complete a pre-coaching questionnaire with 2 references sought -Policy communicated by Club to Coaches and Parents with Code of Conduct / Coach Policy Acknowledgement sign offs required. -Club requires that at least one Safeguarding qualified Club coach must be present at each training session / match -Club requires that any identified child welfare issue is reported by Coaches / Parents to Club Welfare Officer. -Club has a texting/emailing U18 policy -Photography at matches only with both clubs' consent 		
Contact with hazardous substances (i.e. chemicals used for white lines)	Players Coaches	Low / Medium	-Club has White Line Marker Policy that specifies use of suitable chemicals only on pitches	Low	
Players with glasses	Players	Medium	<ul style="list-style-type: none"> -FA guidance issued to all managers and parents where child wears glasses. -No player should take part in training or matches unless wearing sports glasses (e.g. Perspex / composite). Glass / metal style glasses are prohibited 	Low	Players without the appropriate composite glasses will be withdrawn from the session
Injury from use of grass cutting equipment	Coaches	Medium	<ul style="list-style-type: none"> -Coaches to notify Club if grass needs to be cut -Coaches / Parents should must not cut grass -Club will organise / request grass to be cut by approved third party 	Low	

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Adverse weather (heat stroke / hypothermia / dehydration / too windy)	Coaches Players	Medium	-Players must bring suitable labelled drink / clothing to be managed in accordance with social distancing -Coaches to confirm weather conditions are safe to play and players have suitable drink / clothing -Coaches must allow time / encourage players to hydrate during training sessions / matches in accordance with social distancing	Low	Ongoing / dynamic assessment undertaken as required.
Inappropriate clothing resulting in injury / illness	Players	Low	-Players must wear shin pads as required by the FA and the Club -Appropriate footwear is required for the specific surface -Jewellery, watches, bands, etc. must not be worn during training or matches	Low	Club Welfare Officer to be informed if player regularly attends sessions without appropriate clothing.
Travel	Coaches Players	Low	-Club policy is that parents are responsible for transporting players to / from training / match venues -Due to COVID-19, shared lifts are to be strongly discouraged except where official “bubbles” (as per Govt Guidance) are in place. Face masks must be worn. Where specific circumstances exist that require lifts outside of official “bubbles” then the FA Guidance for shared lifts must be followed. -If Club organises transport for players then specific risk assessment must be completed and COVID-19 Safe measures must be applied as per Policy.	Low	
Farndon Community Field					
Contact with animal faeces	Players Coaches	Medium	-Coaches must undertake a sweep of the playing surface and dispose of any dog / fox	Low	

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	Spectators		faeces appropriately. A supply of bags will be maintained in the kit bag for each session.		
Contact with vehicles in car park	Players, spectators	Medium / High	-As per <i>Release of players at end of training sessions / matches</i> – parents and players have been made aware of the limitation of responsibility attached to coaches pre/post sessions	Low	
Storage of / installation of goalposts and other equipment in containers	Coaches, volunteers, parents	Medium	-Goalposts must be carried by minimum of 2 people. Those people erecting goalposts, corner flags and respect barriers must do so wearing masks, gloves and socially distanced where possible. Items to be disinfected before / after each use -Container needs to be left uncluttered and free of trip hazards -Items stored above head height must be secured	Low	
COVID-19 Safe Social Distancing	Players Coaches Parents / Spectators Other users	Medium	-No parent /spectator may enter the fenced playing surface except for the purposes of erecting equipment as described above or in the case of emergency when permitted by the Coach in charge of the session. -All activity should be managed as to react / respond to other users who may not have as strict policy arrangements. Liaison with the facility manager may be required if social distancing is compromised. -One-way systems and signage to be introduced and followed where practicable, otherwise arrange clear time slots for arrival / egress.	Low	Obtain COVID-Safe Risk Assessment information from Facility Manager if available
Farndon Primary School					

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Contact with vehicles in car park	Players, spectators	Medium / High	-As per <i>Release of players at end of training sessions / matches</i> – parents and players have been made aware of the limitation of responsibility attached to coaches pre/post sessions	Low	
Injury whilst using fixed playground equipment	Players, spectators	Medium	-Policy is that play equipment is not to be used. -Club players and parents advised of no use rule at start of season and reminded as required. -Visiting coaches, teams and spectators advised of no use rule before each match.	Low	
COVID-19 Safe Social Distancing	Players Coaches Parents / Spectators Other users	Medium	-No parent /spectator may enter the fenced playing surface except for the purposes of erecting equipment as described above or in the case of emergency when permitted by the Coach in charge of the session. -All activity should be managed as to react / respond to other users who may not have as strict policy arrangements. Liaison with the facility manager may be required if social distancing is compromised. -One-way systems and signage to be introduced and followed where practicable, otherwise arrange clear time slots for arrival / egress.	Low	Obtain COVID-Safe Risk Assessment information from Facility Manager
Malpas Sports Club					
Contact with vehicles in car park	Players, spectators	Medium / High	-As per <i>Release of players at end of training sessions / matches</i> – parents and players have been made aware of the limitation of responsibility attached to coaches pre/post sessions	Low	

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Storage of / installation of goalposts and other equipment in containers	Coaches, volunteers, parents	Medium	<ul style="list-style-type: none"> -Goalposts must be carried by minimum of 2 people. Those people erecting goalposts, corner flags and respect barriers must do so wearing masks, gloves and socially distanced where possible. Items to be disinfected before / after each use -Container needs to be left uncluttered and free of trip hazards -Items stored above head height must be secured 	Low	Storage of / installation of goalposts and other equipment in containers
COVID-19 Safe Social Distancing	Players Coaches Parents / Spectators Other users	Medium / High	<ul style="list-style-type: none"> -No parent /spectator may enter the fenced playing surface except for the purposes of erecting equipment as described above or in the case of emergency when permitted by the Coach in charge of the session. -All activity should be managed as to react / respond to other users who may not have as strict policy arrangements. Liaison with the facility manager may be required if social distancing is compromised. -The Venue's one-way systems and signage to be followed where practicable, otherwise arrange clear time slots for arrival / egress. 	Low	Obtain COVID-Safe Risk Assessment information from Facility Manager
Bishop Heber High School					
Contact with vehicles in car park	Players, spectators	Medium / High	<ul style="list-style-type: none"> -As per <i>Release of players at end of training sessions / matches</i> – parents and players have been made aware of the limitation of responsibility attached to coaches pre/post sessions 	Low	

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Storage of / installation of goalposts and other equipment in containers	Coaches, volunteers, parents	Medium	<ul style="list-style-type: none"> -Goalposts must be carried by minimum of 2 people. Those people erecting goalposts, corner flags and respect barriers must do so wearing masks, gloves and socially distanced where possible. Items to be disinfected before / after each use -Container needs to be left uncluttered and free of trip hazards -Items stored above head height must be secured 	Low	Storage of / installation of goalposts and other equipment in containers
COVID-19 Safe Social Distancing	Players Coaches Parents / Spectators Other users	Medium	<ul style="list-style-type: none"> -No parent /spectator may enter the fenced playing surface except for the purposes of erecting equipment as described above or in the case of emergency when permitted by the Coach in charge of the session. -The Venue’s one-way systems and signage to be followed where practicable, otherwise arrange clear time slots for arrival / egress. -All activity should be managed as to react / respond to other users who may not have as strict policy arrangements. Liaison with the facility manager may be required if social distancing is compromised. 	Low	Obtain COVID-Safe Risk Assessment / Hirer’s Agreement T&Cs information from Facility Manager

Date of completion: 2 August 2020

Date of review: Quarterly reviews due to COVID-19 Guidance Updates and Annual Review 01 August 2021

Completed by: Andrew Harradine

Signed: Andrew Harradine **Date:** 02/08/20

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Version 2.0 Completed 27 August 2020 by Andrew Harradine

Version 3.0 Completed 30 August 2020 by Andrew Harradine